



**BOISE STATE UNIVERSITY**

## TITLE VI COMPLAINT FORM

It is the policy of Boise State University to comply with all federal and state authorities requiring nondiscrimination, including but not limited to Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Age Discrimination Act of 1975 and Executive Orders 12898 (Environmental Justice) and 13166 (Limited English Proficiency). Boise State University is an equal opportunity employer.

The University prohibits exclusion from participation, denial of benefits, or any other discrimination on the basis of race, color, national origin, sex, gender, age, disability, income, limited English proficiency, or any other status protected under applicable federal, state or local law.

Any person who believes that individually or as a member of any protected class of persons, has been subject to discrimination on the basis of race, color, national origin, sex, gender, age, disability, income, limited English proficiency, or any other status protected under applicable federal or state law may file a complaint with the University's Title VI Coordinator through this link:

[https://boise-advocate.symlicity.com/titleix\\_report/](https://boise-advocate.symlicity.com/titleix_report/)

If you need assistance to file a complaint, please contact:

Office of Title IX and Institutional Equity  
University Plaza Building, Suite 250  
960 S Broadway Ave  
Boise, ID 83702  
(208) 426-1258  
[reportdiscrimination@boisestate.edu](mailto:reportdiscrimination@boisestate.edu)

To access the University's policy on non-discrimination and anti-harassment, go to:

<https://www.boisestate.edu/compliance/notice-non-discrimination/>

### **Instructions for Submitting Form:**

You may submit a form by:

- Completing a form through this link: [https://boise-advocate.symplicity.com/titleix\\_report/](https://boise-advocate.symplicity.com/titleix_report/)
- @ \_\_\_\_\_ or would like to reach out to our office:
- Reach out to our email to: [reportdiscrimination@boisestate.edu](mailto:reportdiscrimination@boisestate.edu);
- Or by phone: (208) 426-1258;
- Or by visiting our office:

Title VI Coordinator  
Office of Title IX and Institutional Equity  
University Plaza Building, Suite 250  
960 S Broadway Ave  
Boise, ID 83702

### **Timeline for a Title VI Complaint:**

1. Title VI complaints must be filed **no later than 180 days** from:
  - The date of the alleged discrimination; or
  - The data when the individual became aware of the alleged discrimination; or
  - Where there has been a continuing course of conduct, the date on which that conduct was discontinued or the latest instance of that conduct.

Exceptions to this requirement will be considered on a case-by-case basis when the complaining party can show cause for the delay in reporting.

2. The Title VI Coordinator will acknowledge receipt of your complaint and, if appropriate, initiate an investigation within 10 working days;
3. In most cases an investigation will be completed and a final report will be issued within 60 days. If more time is necessary, the complainant will be notified in writing.

Additional information regarding the complaint investigation process may be found at: <https://www.boisestate.edu/tixie/>