**EXHIBIT A**

**Scope of Work**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Title** |  | | |
| **University Principal Investigator Name** |  | **Sponsor Technical Contact Name** |  |
| **University Principal Investigator Phone Number & Email** |  | **Sponsor Technical Contact Phone Number & Email** |  |
| **SOW Version Number** |  | **SOW Version Date** |  |
| **Project Start Date** |  | **Project End Date** |  |

**1.0 Project summary**

*[Summarize the overall work to be performed by each of the Parties. Clearly delineate the work to be performed by University and Sponsor.]*

**2.0 UNIVERSITY DELIVERABLES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Number** | **Due Date** | **Price  (USD)** | **Description** |
| 2.1 |  | $ |  |
| 2.2 |  | $ |  |
| 2.3 |  | $ |  |
| 2.4 |  | $ |  |
| 2.5 |  | $ |  |

**3.0 INFORMATION SECURITY STANDARDS**

*[If applicable, describe (1) the information technology security program standards applicable to this project (e.g., CIS Critical Security Controls) and (2) the Parties’ designated employees to coordinate with the other Party. Otherwise, type “N/A.”]*

**4.0 PAYMENT**

**Total Agreement Price**

$*[Enter the total U.S. dollar cost/price of the Agreement, including all tasks and deliverables.]*

**Payment Schedule**

**Cost-Reimbursement:** Billing at least quarterly but no more frequently than monthly up to the Total Agreement Price.

**Fixed-Price (Payment Schedule):** Billing 50% of the Total Agreement Price upon execution of the Agreement, 40% at mid-project, and 10% upon substantial completion of the Scope of Work.

**Fixed-Price (Deliverables):** Upon University’s completion of each deliverable, billing the “Price (USD)” set forth in *2.0 University Deliverables* above.