**PORTABLE LADDERS**

🞏 Are all ladders maintained in good condition, joints between steps and side rails tight, all hardware and fittings securely attached, and moveable parts operating freely without binding or undue play?

🞏 Are non-slip safety feet provided on each metal or rung ladder, and are ladder rungs and steps free of grease and oil?

🞏 Are employees prohibited from placing a ladder in front of doors opening toward the ladder unless the door is blocked open, locked, or guarded?

🞏 Are employees prohibited from placing ladders on boxes, barrels, or other unstable bases to obtain additional height?

🞏 Are employees required to face the ladder when ascending or descending?

🞏 Are employees prohibited from using ladders that are broken, have missing steps, rungs, or cleats, broken side rails, or other faulty equipment?

🞏 Are employees instructed not to use the top step of ordinary stepladders as a step?

🞏 When portable rung ladders are used to gain access to elevated platforms, roofs, etc., does the ladder always extend at least 3 feet above the elevated surface?

🞏 Are employees required to secure the base of a portable rung or cleat type ladder to prevent slipping, or otherwise lash or hold it in place?

🞏 Are portable metal ladders legibly marked with signs reading “CAUTION - Do Not Use Around Electrical Equipment” or equivalent wording?

🞏 Are employees prohibited from using ladders as guys, braces, skids, gin poles, or for other than their intended purposes?

🞏 Are employees instructed to only adjust extension ladders while standing at a base (not while standing on the ladder or from a position above the ladder)?

🞏 Are metal ladders inspected for damage?

🞏 Are the rungs of ladders uniformly spaced at 12 inches center to center?