**HAZARDOUS SUBSTANCES COMMUNICATION**

🞏 Is there a list of hazardous substances used in your workplace and an MSDS/SDS readily available for each hazardous substance used?

🞏 Is there a current written exposure control plan for occupational exposure to bloodborne pathogens and other potentially infectious materials, where applicable?

🞏 Is there a written hazard communication program dealing with MSDSs/SDSs, labeling and employee training?

🞏 Is each container for a hazardous substance (i.e., vats, bottles, storage tanks, etc.) labeled with product identity and a hazard warning (communication of the specific health hazards and physical hazards)?

🞏 Is there an employee training program for hazardous substances that includes:

* an explanation of what an MSDS/SDS is and how to use and obtain one;
* MSDS/SDS contents for each hazardous substance or class of substances;
* explanation of right to know and right to understand;
* identification of where an employee can see the written hazard communication program;
* location of physical and health hazards in particular work areas and the specific protective measures to be used; and
* details of the hazard communication program, including how to use the labeling system and MSDSs/SDSs.

🞏 Does the employee training program on the bloodborne pathogens standard contain the following elements:

* an accessible copy of the standard and an explanation of its contents;
* a general explanation of the epidemiology and symptoms of bloodborne diseases;
* an explanation of the modes of transmission of bloodborne pathogens;
* an explanation of the employer’s exposure control plan and the means by which employees can obtain a copy of the written plan;
* an explanation of the appropriate methods for recognizing tasks and the other activities that may involve exposure to blood and other potentially infectious materials;
* an explanation of the use and limitations of methods that will prevent or reduce exposure, including appropriate engineering controls, work practices and PPE;
* information on the types, proper use, location, removal, handling, decontamination and disposal of PPE;
* an explanation of the basis for selection of PPE;
* information on the hepatitis B vaccine;
* information on the appropriate actions to take and persons to contact in an emergency involving blood or other potentially infectious materials;
* an explanation of the procedure to follow if an exposure incident occurs, including the methods of reporting the incident and the medical follow-up that will be made available;
* information on post-exposure evaluations and follow-up; and
* an explanation of signs, labels and color coding.

🞏 Are employees trained in:

* how to recognize tasks that might result in occupational exposure;
* how to use work practice, engineering controls and PPE, and their limitations;
* how to obtain information on the types, selection, proper use, location, removal, handling, decontamination and disposal of PPE; and
* who to contact and what to do in an emergency.