**HAND TOOLS AND EQUIPMENT**

🞏 Are all tools and equipment (both company and employee-owned) used at the workplace in good condition?

🞏 Are hand tools, such as chisels, punches, etc., which develop mushroomed heads during use, reconditioned or replaced as necessary?

🞏 Are broken or fractured handles on hammers, axes and similar equipment replaced promptly?

🞏 Are worn or bent wrenches replaced?

🞏 Are appropriate handles used on files and similar tools?

🞏 Are employees aware of hazards caused by faulty or improperly used hand tools?

🞏 Are appropriate safety glasses, face shields, etc., used while using hand tools or equipment that might produce flying materials or be subject to breakage?

🞏 Are jacks checked periodically to ensure they are in good operating condition?

🞏 Are tool handles wedged tightly into the heads of all tools?

🞏 Are tool cutting edges kept sharp so the tool will move smoothly without binding or skipping?

🞏 Are tools stored in a dry, secure location where they cannot be tampered with?

🞏 Is eye and face protection used when driving hardened or tempered studs or nails?