

Report of Failure of Final Oral Examination

Student Information

Student Name (First, Middle, Last)	Date
Student ID	Graduate Program
Date of Final Comprehensive Examination	
Select One: <input type="checkbox"/> First Attempt <input type="checkbox"/> Second Attempt	
Title of Thesis or Dissertation	

Instructions

Purpose: The *Report of Failure of a Final Oral Examination* (RFFOE) is the official document by which the failure of a final oral examination is reported to the Graduate College.

Context: The result of a final oral examination can only be reported as pass or fail. The determination of pass or fail is by a vote of the voting members of the defense committee with a simple majority determining the outcome unless the academic unit responsible for the program requires a unanimous vote for pass. If a tie vote occurs, then the student is considered to have failed the final oral examination. A result of pass is documented by the signatures of all voting members of the defense committee on the *Defense Committee Approval* form that is to be submitted with the final thesis or dissertation. A result of failure of the final oral examination is documented by completion of an RFFOE and submission of the RFFOE to the Graduate College.

Procedure: An RFFOE is completed and submitted to the Graduate College only if the student fails the final oral examination. The RFFOE is completed immediately upon determining that the student has failed the examination and is signed by all voting members of the defense committee. The original copy of the completed RFFOE is submitted to the Graduate College by the Graduate Faculty Representative (GFR) if the defense committee includes a GFR, and otherwise by the Chair of the Supervisory Committee (or designee). The submission to the Graduate College should take place no later than the close of business on the next business day after the final oral examination.

Deliver: Email a scanned or digitally signed copy to success@boisestate.edu. Copy(cc) the student, committee members, and the program coordinator.

Signatures

The undersigned persons are the voting members of the defense committee and find that the student has failed the final oral examination.

Chair of Supervisory Committee Signature	Print Name	Date
Committee Member Signature Check if Co-Chair	Print Name	Date
Committee Member Signature	Print Name	Date
Committee Member Signature	Print Name	Date
Committee Member Signature	Print Name	Date
External Examiner Signature	Print Name	Date

I certify that the voting members of the defense committee determined a result of fail for this final oral examination.

Graduate Faculty Representative Signature (if applicable)	Print Name	Date
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