



Student Basic Needs Collaborative | Steering Committee
Wednesday, February 10, 2021 @ 3:30pm – 5:00pm
Via Zoom

- SBNC Intent** The SBNC overall intent is to promote academic success through a coordinated and compassionate response by Boise State University to address the basic needs of our dynamic student population.
- Our Definition** Student basic needs are the essential requirements to live, learn, thrive, and support well-being

Preparation (-20 mins)

1. Review this meeting plan
2. Review the Executive Summary document that includes information about the following:
 - a. CARES Act emergency aid distribution process
 - b. CTL's 'What's Next' discussion after Sara Goldrick-Rab's visit
 - c. Emerging areas of opportunity
3. Reflect on and come prepared to share your thoughts to the following questions:
 - a. What/where are we doing well in terms of basic needs for our students?
 - b. Where are we not succeeding?

Participants

Astrid Wilde, Boise State Student Representative
Connor Tudbury, Director of Annual Giving, Uni. Advancement
Donna Llewellyn, Executive Director, IFITS, Academic Affairs, *co-chair*
Lauren Oe, Associate Dean of Students, Student Affairs, *co-chair*
Jackie Dierdorff, SBNC Coordinator, Americorps VISTA
Kodi Romero, Program Manager, Blue Sky Institute
Sherry Squires, Deputy AVP for Communications, Marketing and Creative Strategy, Uni. Mkt/Comm
Valerie Marsh, Director, Student Financials, Uni. Finance

Context

The SBNC was established in 2019 as a result of information from the #RealCollege Survey that showed staggering rates of basic needs insecurities among Boise State students. In the Summer/Fall of 2020, the collaborative reorganized and restructured its steering committee to have a comprehensive approach to student basic needs in order to positively make systemic impacts at Boise State. This meeting will serve as the launching point for our new organizational structure.

Strategic Intent

To align as a steering committee and prioritize areas of focus for the collaborative

Intended Outcomes

- Shared understanding of the purpose of the SBNC and the role of the Steering Committee
- Shared understanding of President Tromp's interest in the SBNC
- Shared understanding of the CARES Act emergency aid distribution at Boise State
- A prioritized working list of areas of opportunity for the SBNC to address in 2021
- Clear next steps
- Increased excitement around the work of the SBNC

Agenda

Time	Content	Process	Facilitator
3:29 pm (1 min)	Arrival	Sign-on to Zoom and settle-in for an on-time start	
3:30 pm (10 mins)	Welcome	Check-In (<i>council process</i>): In 60 seconds or less, please share the following: <ol style="list-style-type: none"> 1. Your name, role at the University, and division you are representing 2. What is one hope or outcome you wish to see as a result of this team's guidance and the work of the SBNC in 2021? 	Kodi
3:40 pm (5 mins)	Align on Meeting	Review context, intent, and intended outcomes	Kodi
3:45 pm (25 mins)	SBNC Overview	<p>SBNC Overview</p> <ol style="list-style-type: none"> 1. Kodi to share context about the SBNC, its purpose, organizational structure, and role on campus (5 mins) 2. Kodi to share the role and responsibilities of the Steering Committee (5 mins) 3. Dialogue to answer open questions (5 mins) <p>President Tromp's Support</p> <ol style="list-style-type: none"> 1. Donna to share context on President Tromp's support (5 mins) <ol style="list-style-type: none"> a. Dialogue to answer open questions (5 mins) 	Kodi/Donna
4:10 pm (20 mins)	Emergency Aid	<ol style="list-style-type: none"> 1. Jackie to review Boise State's process for distributing 2020 emergency aid (5 mins) 2. Jackie to review known equitable strategies for distribution (5 mins) 3. Group reactions, reflections, areas for improvement, and next steps (10 mins) 	Jackie
4:30 pm (15 mins)	Emerging Opportunities	<ol style="list-style-type: none"> 1. Dialogue around areas where Boise State is doing well in addressing students basic needs (5 mins) 2. Dialogue around areas with opportunity for improvement (10 mins) 	Kodi
4:45 pm (5 mins)	Next Steps	<ol style="list-style-type: none"> 1. Establish meeting cadence 2. Review of next steps 	Kodi
4:50 pm (10 mins)	Closing	Check-Out (<i>council process</i>): What are your final thoughts as we finish our first meeting with this new Steering Committee?	Kodi

Decisions and Next Steps

Content	Decisions and Next Steps
President Tromp's Support	<ul style="list-style-type: none"> → Next Step: Donna & Kodi to meet with President Tromp on March 5th. Will follow up with this team afterwards. → Decision: Jackie, Kodi and Steering Committee members present to divisional teams (i.e. Executive Council, Deans Council, Administrative Council, & University Advancement). → Decision: Brainstorm specific/tangible ways leaders can support this work. Be prepared to provide a few direct requests. → Next Step: Pending meeting with President Tromp, Steering Committee division representative schedule meeting with appropriate division leaders. Jackie & Kodi to present to the team.
Emergency Aid	<ul style="list-style-type: none"> → Decision: Improve next round of emergency aid distribution to students, exploring two strategies: <ol style="list-style-type: none"> 1.) improved marketing/communication to students 2.) increase human capacity to aid distribution process → Next Step: Jackie & Kodi to connect with Kelley Christianson to better understand and create the following: <ol style="list-style-type: none"> 1.) strategies to get money to students w/out a bank account 2.) next round of funding 3.) talking points, phone bank handbook with FAQ, and when to elevate → Decision: Sherry to take lead on marketing/communication via Campus Update, emails to students, etc. → Decision: Connor to take lead on leveraging phonathon students to assist in screening calls about emergency aid. Check with Kris Collins, Ass. AVP for Student Enrollment about using students in this capacity. → Next Step: Astrid to circle back with Valerie with ideas to help get students to set up direct deposit done
Emerging Opportunities	<ul style="list-style-type: none"> → Decision: Highest priority items based on Steering Committee votes: <ul style="list-style-type: none"> - University Subsidized Housing (6 votes) - Alignment with Boise State's Strategic Plan (4 votes) - Central Repository of Basic Need Resources (3 votes) - SNAP EBT Card Use on Campus (3 votes) → Decision: SBNC will tackle 2-3 projects at a time. → Next Step: Core Team to begin making a plan to organize and launch first high priority items.
Next Steps	<ul style="list-style-type: none"> → Next Step: Schedule next Steering Committee meeting. Please fill out your availability using this When2Meet link for the week of March 8th. <i>Instructions: Click link, enter name and click 'sign in' (no password needed), fill in the chart with your availability, schedules automatically sync and update.</i>